

CASTLE PINES TOWN CENTER METROPOLITAN DISTRICT
NOS. 1-3

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Wednesday, November 17, 2021

TIME: 2:00 p.m.

LOCATION: via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzhhOWJiOTAtZjY3NS00MmJmLWFhZTctNGIwMTQ2NjAwMjlk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22544ff64e-ac93-4b3f-8b60-f0060a4a1f23%22%7d

2. To attend via telephone, 720-547-5281 and enter the following additional information:

Conference ID: 625 912 564#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jack A. Vickers	President	May, 2023
Jeffrey J. (Jake) Schroeder	Secretary	May, 2023
VACANT	Treasurer	May, 2023
Matt Buster	Asst. Secretary	May, 2022
VACANT	Asst. Secretary	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the October 14, 2021 meeting (enclosed).
- F. Review and consider adoption of Resolutions for 2022 Annual Administrative Matters (enclosed).
- G. Consider approval of CliftonLarsonAllen LLP Master Service Agreements and related statement(s) of work (enclosed).
- H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2022 (District Transparency Notices).
- I. Discuss establishment of Districts' website (enclosed).
- J. Discuss and consider approval of 2022 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or TCW Risk Management and authorize membership in the Special District Association.
- K. Discuss and consider ratification of transitioning engagement of Collins Cockrel & Cole as District general counsel to new law firm of Cockrel Ela Glesne Greher & Ruhland (enclosed).

II. FINANCIAL MATTERS

- A. Conduct public hearing to consider amending the 2021 Budgets; if necessary, consider adoption of Resolutions to Amend 2021 Budgets.
- B. Conduct public hearing to consider adoption of the 2022 Budgets, Appropriate Expenditures and Set Mill Levy; consider adoption of Resolutions to Adopt 2022 Budgets, Appropriate Sums of Money, and Authorize the Certification of the Tax Levies (enclosed).
- C. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies forms for certification to the Board of County Commissioners and other interested parties.
- D. Consider appointment of District Accountant to prepare Applications for Exemption from Audits for 2021.
- E. Review and consider ratification of Engagement Letter from D.A. Davidson for Issuing Bonds for Infrastructure (to be distributed).
- F. Review and consider ratification of Engagement Letter from Municipal Advisor (to be distributed).
- G. Other.

III. DISTRICT MATTERS

- A. Consider adoption of Resolutions Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 25, 2022. Discuss need for ballot issues and/or questions.
- B. Update on District water and sewer infrastructure assets and phasing of infrastructure improvements.
- C. Other.

IV. OTHER BUSINESS

- A. Confirm quorum for next meeting.
- B. Other.

V. ADJOURNMENT

There are no more regular meetings scheduled in 2021.