

CASTLE PINES TOWN CENTER METROPOLITAN DISTRICT NOS. 1-3
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GREENWOOD VILLAGE, CO 80111
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NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, November 9, 2023

TIME: 1:30 p.m.

LOCATION: via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the link below:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmIwODYzYmYtZDVmNy00YzQwLWFIMjQtOGY3MGY3NDVmODAzMj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

2. To attend via telephone, 720-547-5281 and enter the following additional information:

Conference ID: 464 702 750#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jack A. Vickers	President	May, 2027
Jeffrey J. (Jake) Schroeder	Secretary	May, 2027
Vacant	Treasurer	May, 2025
Matt Buster	Asst. Secretary	May, 2025
Vacant	Asst. Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.

D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Review and consider approval of minutes from the November 2, 2022 meeting (enclosed).

F. Review and consider adoption of Resolutions Regarding 2024 Annual Administrative Matters (enclosed).

G. Review and consider adoption of Resolutions Designating Location to Post Notice (enclosed).

H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notices).

I. Discuss results of May 2, 2023 Directors' election.

II. FINANCIAL MATTERS

A. Conduct public hearings on the proposed 2024 Budgets and consider adoption of Resolutions to Adopt the 2024 Budgets and Appropriate Sums of Money. Consider approval of Certifications of 2024 Budgets (enclosed).

B. Authorize Districts' accountant to prepare and sign the DLG-70 Certification of Tax Levies forms for certification to the Board of County Commissioners and other interested parties.

C. Consider appointment of Districts' accountant to prepare 2025 Budgets.

D. Discuss statutory requirements for an audit. Consider appointment of Districts' accountant or engagement of outside accountant to prepare Applications for Exemption from Audits for 2023.

III. DISTRICT MATTERS

A. Update on District water and sewer infrastructure assets and phasing of infrastructure improvements.

IV. MANAGER MATTERS

A. Review and consider approval of CliftonLarsonAllen LLP Master Services Agreements and statement(s) of work for 2024 (enclosed).

B. Review and consider adoption of Resolutions Ratifying and Approving Prior Actions (enclosed).

- C. Discuss and consider approval of 2024 insurance renewal.
- D. Discuss and consider worker's compensation insurance for 2024.
 - 1. Discuss and consider adoption of Resolutions Determining Not to Provide Worker's Compensation Insurance Coverage (enclosed).
- E. Consider authorization of renewing membership in the Special District Association for 2024.

V. OTHER BUSINESS

VI. ADJOURNMENT

The next regular meeting is scheduled for Wednesday, December 27th at 9:00 a.m.